

**Master Plan Steering Committee
A Planning Board Subcommittee**

Minutes

Thursday, March 18, 2021 6:30 PM

Location: Town Hall and Zoom:

Due to the recent election and resignations of two Planning Board representatives from the Master Plan Steering Committee, there was not a quorum present.

Following the Pledge of Allegiance, a general discussion of the draft of the Master Plan Vision Survey took place, with Jennifer Rowden, RPC Circuit Rider presenting. Ms. Collyer noted that no decisions including approving minutes could take place without a quorum, and that the Planning Board would make any decisions on the final form of the Vision Survey, perhaps on Tuesday night.

Following the Survey presentation and discussion, Ms. Collyer shared that the time-line for following the recommendations on the Master Plan update will be subject to availability of data.

The Vision Chapter and the updates on Town Departments, Buildings and Groups will be able to be done as originally intended, by the end of June. Edwin Crnolic, BOS representative to the Police Dept. will follow up with them for their update. Charlie Melvin, BOS representative to the Fire Dept., could be the person to follow up with them, but he was not present to affirm that. Pat Masterson will work with both Recreation and Cable. Anne Banks is the Library Representative. Ms. Collyer will write a segment on the schools, and she will follow up with the Highway Department. The Transfer Station is due to present to the BOS soon, and Ms. Collyer will follow up with Pete as well.

The date for the draft write-ups is unchanged.

The other chapters recommended as priorities for the Master Plan update are the Land Use and the Implementation Chapters. Both Ms. Rowden and Ms.

Collyer noted that 2020 Census data will be available in early 2022. Therefore, addressing those Chapters then is the best plan.

By June of 2022, the Master Plan will be substantially updated. Ms Collyer proposed a standing Master Plan Steering Committee to address segments of the plan on a rolling basis, with a survey every 5 years and update as needed to the Vision and Implementation Chapters, as well as any other segments needing updates. And a Land Use Chapter update every 10 years when new census data becomes available.

To be explored by the Planning Board is whether to hire an outside consultant to work on the Land Use Chapter in 2022, she stated.

Adjourn: 8:15 PM